

Central Film School

2025-26

Central Film School

Advisory Committee

Section A - Purpose and Structure

1. Description

- 1.1. The primary purpose of the Advisory Committee is to provide strategic advice and guidance to the School to ensure that academic programmes, curriculum design, research activities, and student skills are relevant and responsive to current and future industry needs. The committee acts as a critical link between the academic institution and the professional world, fostering a mutually beneficial relationship.

2. Membership

- 2.1. The below roles, or their designated nominees, form the membership of the Advisory Committee:
 - CEO (Chair)
 - Director of Curriculum & Courses (Secretary)
 - Central Film School Alumnus
 - Industry Professionals
 - Representatives from relevant Professional, Statutory and Regulatory Bodies
- 2.2. The Committee may invite additional CFS staff or other representatives to attend, as and when required, to provide advice and perspective pertinent to the work of the Committee.

3. Reporting Structure

- 3.1. The Advisory Committee reports to the Board of Directors.

4. Meetings

- 4.1. The committee will meet as and when necessary but at least three times per academic year. Quorum is achieved by a minimum of 50% of members including the Chair.

Section B - Terms of Reference

5. Terms of Reference

- 5.1. Advise and provide guidance on curriculum development including the content and structure of degree programmes to ensure they meet industry standards and equip students with in-demand skills.
- 5.2. Identify and highlight current and future skill shortages in the industry to inform curriculum adjustments.
- 5.3. Provide insights into emerging technologies, market trends, and regulatory changes that may impact the disciplines being discussed.
- 5.4. Identify opportunities for collaborative research projects, internships, and knowledge transfer partnerships between the School and industry to enrich the student learning experience.
- 5.5. Enhance student employability by advising on professional development, career pathways, and graduate attributes.

Document Title	Advisory Committee - Terms of Reference
Document Reference	CFS-BOD-2025-004
Issuing Authority	CFS Board of Directors
Author	Michael Ellery and Rory Curley
Document Approval Date	9 Oct 2025
Date Last Amended	19 Sept 2025
Effective from	9 Oct 2025
Review Date	6 Jul 2026

Version History		
Purpose/Change	Author	Date
Terms of Reference created	ME	19 Sept 2025
Point 2.2 referring to the committee inviting additional attendees as and when required	RC	9 Oct 2025
Terms of Reference approved by Chair's Action	RC	9 Oct 2025