

Central Film School

2026-27

Central Film School

Student Council Terms of Reference

Section A - Purpose and Structure

1. Description

- 1.1. To be a voice for the Student Body. To engage with the School on issues relating to the Student Experience, Access & Participation, and the academic provision and delivery at the School

2. Membership

- 2.1. Membership of the Student Council is composed of all current Student Representatives who are elected on a yearly basis by their cohorts in elections facilitated by the Student Services Team. Student Council Meetings consist of:
 - Chair (Elected by the Student Representatives in first Student Council Meeting of the Academic Year)
 - Elected Student Representatives from each cohort
 - Student Services Assistant (Secretary)
- 2.2. Other roles that can be decided are listed below. New roles can be decided by the Council depending on need.
 - Student Secretary
 - Treasurer
 - Diversity Champion
 - Events Officer
 - Student Wellbeing Officer
 - International Student Officer

- 2.3. The CEO has a rolling invitation to all Student Council Meetings, and may choose to attend if they are available.

3. Reporting Structure

- 3.1. The Student Council, through the Student Services Assistant, reports to the Student Experience Committee.
- 3.2. Additionally, any academic feedback that is raised at the Student Council Meeting will be shared with the Senior Registry & Quality Manager afterwards. This can then be fed into the termly Academic Boards.

4. Meetings

- 4.1. The Student Council meets formally once per term (3 times per year).
- 4.2. Quorum is achieved by a minimum of 3 Student Representatives, including the Chair (or designated nominee) and the Student Services Assistant (or other member of the Student Services Team).

Section B - Terms of Reference

5. Terms of Reference

- 5.1. To operate with the following goals:
- Help coordinate student experience and extracurricular opportunities for students.
 - Act as advocates on issues of student concern, communicate said issues to the Student Services Assistant, and work with the Student Services Team to ensure issues are addressed in a mutually satisfactory manner.
 - Provide termly feedback from their cohorts and the study body in formal Student Council Meetings and at the Academic Board.
 - Provide a forum for discussion where students can share ideas and concerns.
- 5.2. To operate within the values of CFS:
- Be innovative and creative
 - Strive for excellence
 - Champion local and independent voices
 - Be authentic and open-minded

- Support an inclusive and welcoming community
- Be mindful of our shared world and its finite resources

Document Title	Student Council Terms of Reference
Document Reference	CFS-AB-2026-003
Issuing Authority	Academic Board
Author	Academic Board
Document Approval Date	26/08/2026
Date Last Amended	10 Aug 2026
Effective from	26/08/2026
Review Date	21 Jun 2027

Version History		
Purpose/Change	Author	Date
Spring Term Review - Student Services Assistant instated to role of Council Secretary	Conrad Pollock	23 Feb 2026
Annual Review	Conrad Pollock	1 Jul 2025
Annual Review	Michael Ellery	21 Jun 2024
Ratified for the 2025/26 academic year	AB	27/08/2025
Annual Review	AB	10 Aug 2026
Ratified for the 2026/27 academic year	AB	26 Aug 2026