

Central Film School

2025-26

Central Film School

Learning & Teaching Committee - Terms of Reference

Section A – Purpose and Structure

1. Description

- 1.1. This committee has been instituted by the Academic Board to provide day-to-day leadership of the learning and teaching and academic provision at Central Film School. The committee will oversee, manage, and support an effective environment of quality higher education strategy.

2. Membership

- 2.1. The below roles, or their designated nominees, form the membership of the Learning & Teaching Committee:
 - Director of Courses & Curriculum (Chair)
 - Senior Registry & Quality Manager
 - All Course Leaders
 - Production Manager
 - Registry & Quality Officer (Secretary)
 - Other CFS Staff as and when required

3. Reporting Structure

- 3.1. The Learning & Teaching Committee reports to the Academic Board.

4. Meetings

- 4.1. The committee will meet as and when required. Quorum is achieved by a minimum of 50% of members including the Chair.

Section B – Terms of Reference

5. Terms of Reference

- 5.1. Developing and recommending to the Academic Board a school-wide strategy for teaching and learning.
- 5.2. Monitoring and reviewing the implementation of the strategy.
- 5.3. Benchmarking the school performance in teaching and learning against national and international standards.
- 5.4. Formulating and reviewing policies and regulations related to all aspects of teaching and learning, including curriculum design, assessment, and academic integrity.
- 5.5. Making recommendations to the Academic Board on the introduction of new academic programmes and the review of existing ones.
- 5.6. Overseeing the school quality assurance processes for teaching and learning.
- 5.7. Advising on the development and promotion of professional development opportunities for academic staff related to teaching and learning.
- 5.8. Championing innovative and effective pedagogical practices across the School.
- 5.9. Advising on policies and initiatives that enhance the overall student learning experience.
- 5.10. Collaborating with the Student Council and Student Experience Committee to address student concerns related to teaching and learning.
- 5.11. Advising on the allocation of resources to support teaching and learning initiatives.
- 5.12. Reviewing proposals for funding new technologies or pedagogical tools.

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